

## **ENVIRONMENTAL INTERNSHIP**

The Friends of the Rappahannock (FOR) currently has an opening for a summer intern to assist in fundraising for our river protection programs.

Internship will focus on designing a new membership brochure, writing and submitting proposals, and making phone calls to FOR members.

### **Requirements**

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- Excellent written and oral communication skills
- Demonstrated ability to work with minimal supervision and meet deadlines
- Highly computer literate – experience with MS Excel, Word, Email and Adobe Illustrator
- Highly organized and detail oriented

The ideal candidate will be an individual who has a passion for the environment, graphic design skills and is comfortable talking with people on the phone. The candidate should be outgoing, highly self-motivated, and have a positive, “can do” personality.

### **Hours & Location**

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Full-time. June through mid/late August.

The Internship will be based out of the Friends of the Rappahannock headquarters office in Fredericksburg, VA (3219 Fall Hill Ave)

### **Compensation**

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This is an unpaid internship

### **To Apply**

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Send a cover letter and resume to [summer\\_internship@riverfriends.org](mailto:summer_internship@riverfriends.org)

Deadline: June 6, 2009

### **Questions**

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Email Rebecca Kurylo at [rebecca.kurylo@riverfriends.org](mailto:rebecca.kurylo@riverfriends.org)